

**REGULAR MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF ELWOOD, MADISON COUNTY, INDIANA  
COUNCIL CHAMBERS, MUNICIPAL BUILDING  
MAY 21, 2014 4:30PM**

Meeting called to order by Mayor Arnold. Members present: Albert McPhearson and Merrill Taylor. City attorney, Jim Wilson, was present for the meeting.

Minutes from the April 16, 2014 executive meeting and the April 16, 2014 regular meeting were presented to the board for approval. McPhearson made a motion to approve the minutes as written; seconded by Taylor. All in favor.

Claims for the city and utilities were presented to the board for approval. The end of month April claims totaled \$401,969.92 and the May claims totaled \$862,821.76. Taylor made a motion to accept the claims for payment; seconded by McPhearson. All in favor.

A claim for Matt Boyland in the amount of \$78.91 for brackets in the tool room was presented to the board for approval. Taylor made a motion to accept the claim; seconded by McPhearson. All in favor.

A claim for Jim Robertson in the amount of \$96.00 for a recycle fork lift converter was presented to the board for approval. McPhearson made a motion to accept the claim; seconded by Taylor. All in favor.

A claim for Joe Scholl in the amount of \$145.00 for specialized repair to the recycle fork lift was presented to the board for approval. Taylor made a motion to accept the claim; seconded by McPhearson. All in favor.

Fire Chief, Brad Compton presented the departments SOP's to the board for approval. These have not been updated for quite some time. Arnold questioned if the changes were marked so the board could see what had been changed. Compton stated they had not been marked. Arnold made a motion to table for review; seconded by Taylor. All in favor.

Sanitation Commissioner, Jim Robertson approached the board concerning the purchase of a 2006 International truck with a 16 foot dump bed from Imel Motor Sales in the amount of \$40,995.00. Robertson stated the council had appropriated the money for this purchase at the last meeting. Taylor made a motion to purchase the truck; seconded by McPhearson. All in favor.

Robertson also requested the board allow him to use the remainder of the appropriated monies to purchase a used pick-up truck for the department as well. Taylor made a motion for Robertson to spend up to \$10,000.00 on a used truck; seconded by McPhearson. All in favor.

An agreement between Keystone Software and the Elwood Utility in the amount of \$3,585.00 was presented to the board for approval. This agreement is for annual software maintenance. Taylor made a motion to approve the agreement; seconded by McPhearson. All in favor.

Arnold announced this was the last meeting for his secretary Stacie Anderson and took the opportunity to thank her for all her service to the city.

Arnold also introduced Tammy Lane who will be his new secretary.

Police Chief, Phil Caldwell approached the board concerning the hiring of two new officers. Caldwell introduced Kyle Comer and Richard Stires. Both scored high on all department testing. Taylor stated both were excellent young men. Caldwell recommended to the board they extend conditional employment pending PERF. Taylor made a motion to offer employment contingent on the approval of PERF; seconded by McPhearson. All in favor.

Caldwell presented the board a job description for Officer Davis to be considered for next meeting.

Caldwell also presented an Access Control & Card Access Photo ID Policy to the board. This policy is for the new entry system that is installed in the building and provides for the discipline of misuse and fees for lost or non-returned access cards. Taylor made a motion to accept the policy and make effective immediately; seconded by McPhearson. All in favor.

Taylor made a motion to adjourn; seconded by McPhearson. All in favor; meeting adjourned.



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Ron E. Arnold, Mayor

ATTEST:   
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Allison M. Atwood, Clerk-Treasurer